

# GRAND PARK

## SPORTS CAMPUS

# COVID RESPONSE PLAN

Guidelines for Visitors & Organizers | 9.28.20

**PURPOSE** | The following procedures and guidelines are to give an operational perspective on how the Grand Park Sports Campus is addressing the COVID-19 global pandemic. Modifications to protocols, with an emphasis on compliance, have been made and will continually be updated to maximize the health and safety of visitors to Grand Park while supporting the reactivation of youth sports.

## 1) GENERAL GUIDELINES

### a. Guest Information

- Safety screenings will be required for all Events Center guests upon building entry and will be conducted via touchless technology. The electronic thermometer system utilized will allow Grand Park to safely detect and trace body temperatures, as well as masks/face coverings, with optimal ease of use for visitors.
- All visitors must maintain social distance with others (*non-family*) while watching events, visiting concessions and in restrooms.
- Full-cloth face masks or coverings are mandatory for spectators inside the Grand Park Events Center (*large indoor facility*). In addition, Grand Park adheres to Indiana's statewide mask mandate. Face coverings are required indoors and outdoors when social distancing is not possible.
- Many sanitizing stations have been installed between fields throughout campus. Guests are encouraged to utilize sanitizing and handwashing facilities often.
- All monetary transactions are now cashless.
- Patrons are not allowed to tailgate prior, during or after an event. All athletes and spectators are strongly encouraged to leave campus immediately following the conclusion of their practice/game.
- There will be no "high fives" or "fist bumps." Tip of cap or team salute recommended at conclusion of games.
- If you or a family member do not feel well, please avoid coming to Grand Park.
- Individuals 65 and older and those with known high-risk medical conditions are encouraged to remain cautious and stay home when able.
- Visitors can contact the **Grand Park Safety Response Team** with questions or concerns 24/7 at [gpsafety@westfield.in.gov](mailto:gpsafety@westfield.in.gov) / 317-503-0525

### b. Staff & Volunteer Screening

- Grand Park Staff & Volunteers will complete a health screening before each shift on campus. This includes checking temperatures and answering a list of symptom screening questions (*Refer to Grand Park's COVID-19 Symptom Check Form*).
- All staff and volunteers will wear masks, as well as carry hand sanitizer and cleaning wipes in golf carts at all times.

### c. Compliance

- Grand Park Staff and/or designated Safety Team Event Leader will assemble a Safety Team for each event.
- The Safety Team will be utilized to ensure all visitors and event organizers are following campus guidelines.
- Each member of the Safety Team will complete training to become familiar with all campus guidelines.
- One Safety Team Leader will be on campus at all times during events. At high volume times, additional volunteers will be utilized.
- Attendance Monitors will monitor areas within the facility, ensuring social distancing is taking place and masks are being worn. The Event Organizer will take responsibility for staffing Attendance Monitors at designated areas.
- The Safety Team, in partnership with Event Organizers, will monitor social distancing throughout the campus, specifically in common areas such as concessions and restrooms. If visitors are not adhering to social distancing, the Safety Team will politely encourage visitors to adjust and communicate with the Event Organizer to further resolve.
- Signage has been distributed throughout campus on each pathway and common area to promote social distancing, hand washing, etc.
- At the end of each event weekend, the City of Westfield will submit a recap report to the Hamilton County Health Department detailing positive developments and any issues and subsequent actions that might have occurred.

## 2) SPORT GUIDELINES

### a. General Protocols for Sport Event Organizers

- All event organizers must be aware of state and local regulatory agency policies related to group gatherings to determine if events can be held (*i.e. governing bodies*).
- All event organizers at Grand Park will designate a staff member to serve as your COVID-19 Point of Contact.
- Event organizers will communicate campus guidelines to all coaches, athletes, and spectators, and require this information to be shared via Coaches' communications and social media. Guidelines include the following three general topics and sport-specific protocols as listed below:
  - Across campus social distancing guidelines are monitored.
  - Individuals 65 and older and those with known high-risk medical conditions are encouraged to remain cautious and stay home when able.
  - Grand Park adheres to Indiana's statewide mask mandate. Face coverings are required indoors and outdoors when social distancing is not possible.
- All event organizers must require training for event staff and coaches for COVID-19 prevention and response.
- Team rosters must be readily available.
- Restroom facilities will be disinfected every hour.
- Patrons are not allowed to tailgate prior, during or after an event.
- Individual athletes are not to share equipment, food or water bottles.
- There will be no "high fives" or "fist bumps." Tip of cap or team salute recommended at conclusion of games.
- Event Vendors are required to wear masks in close proximity to visitors. They must work closely with Grand Park Staff to determine appropriate positioning of activation.

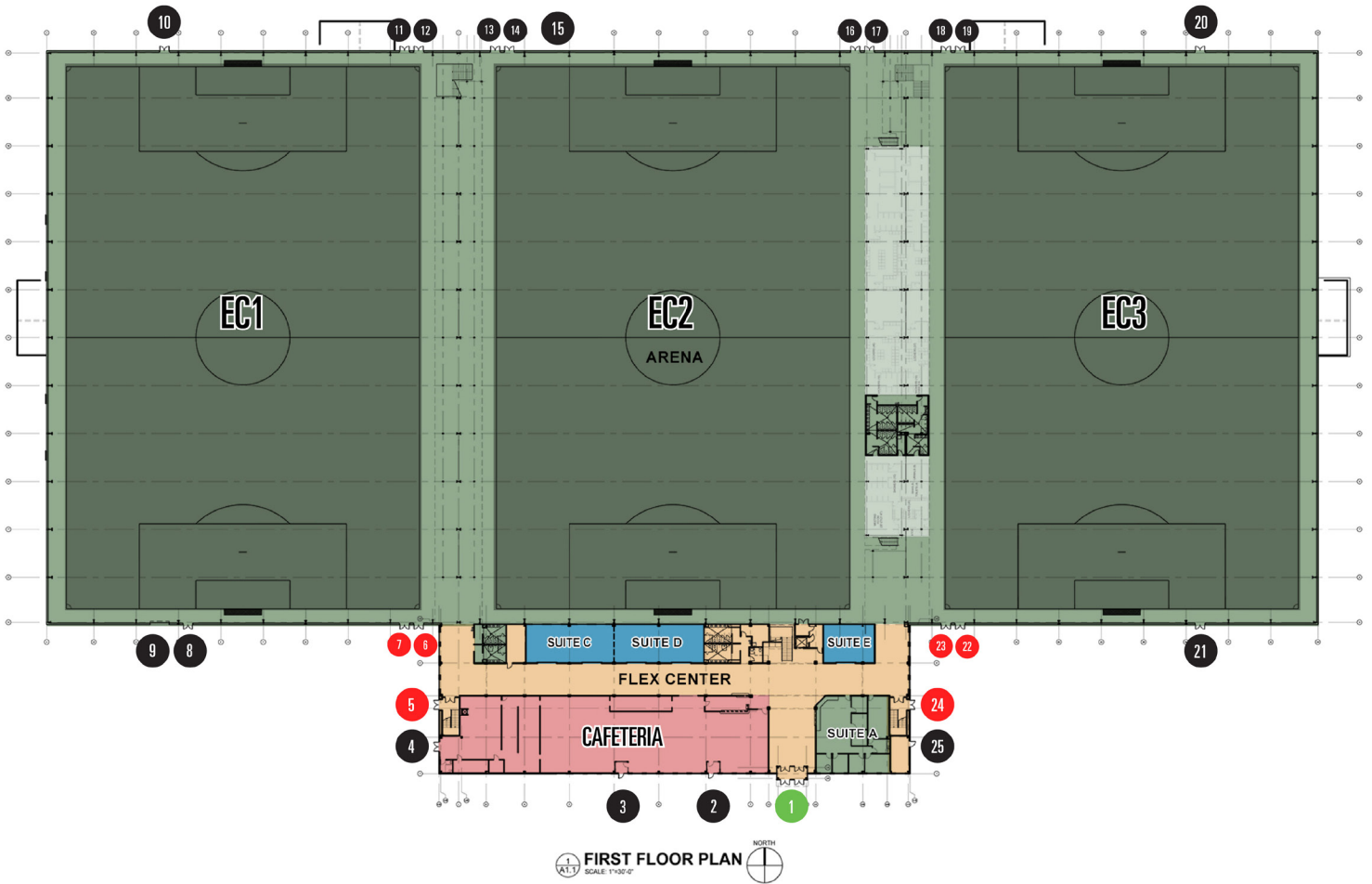
### b. Protocols by Sport

- **SOCCER / LACROSSE / FOOTBALL**
  - No team or official benches will be available
- **BASEBALL/SOFTBALL**
  - Dugouts will be open when social distancing is possible
  - Bleachers will be available and marked to accommodate social distancing

# 3) BUILDING GUIDELINES

## a. Grand Park Events Center (GPEC)

- Masks are required inside GPEC.
- Bleachers will be closed off to spectators during all indoor events. Bleacher usage will be approved on a limited basis. When used, it will be properly marked to promote social distancing.
- Turf will be disinfected each week.
- All visitors will enter through the main doors (door 1). All visitors will exit through side doors (doors 5, 6, 7, 22, 23, 24).



## 4) RESPONSE GUIDELINES

a. **It is imperative that everyone visiting the Grand Park Sports Campus works together. In the event someone visiting the campus tests positive for COVID-19, the following protocols outline the steps for the venue, event organizers and participants.**

- **Tournaments**

- **DURING THE TOURNAMENT**

- a. If an athlete, parent, coach or event affiliate tests positive, the case is immediately reported 24/7 to the Grand Park Safety Team at **317-503-0525**
- b. Event Organizer and/or Grand Park Safety Team Event Leader to document the case by filling out a COVID-19 Positive Case Report.
- c. Associated team will be removed from the tournament & all other teams will be notified.
- d. "Close contact" teams must receive an on-site health check. Continued play will be determined by event organizer in consultation with Grand Park.
- e. Jim Ginder from the Hamilton County Health Department will be contacted immediately at **317.538.8125 / James.Ginder@hamiltoncounty.in.gov** by the designated Grand Park Safety Team Event leader. Incident Form will be sent and Mayor Cook, William Knox, and Vicki Duncan Gardner will be cc'd on this communication.
- f. Affected facilities will be temporarily closed for deep cleaning.

- **AFTER THE TOURNAMENT**

- a. If an athlete, parent, coach or event affiliate tests positive within one week after the event, the case is immediately reported 24/7 to the Grand Park Safety Team at **317-503-0525**
- b. Jim Ginder from the Hamilton County Health Department will be contacted immediately at **317.538.8125 / James.Ginder@hamiltoncounty.in.gov** by the designated Grand Park Safety Team Event leader. Incident Form will be sent and Mayor Cook, William Knox, and Vicki Duncan Gardner will be cc'd on this communication.
- c. Event operator will communicate to teams regarding the positive result.

- **Stakeholders & Leagues**

- **CASE REPORTED ON 1 TEAM**

- a. If an athlete, parent, coach or organization affiliate reports a positive test result linked to one team, that team will be asked to quarantine for two weeks.
- b. Event Organizer and/or Grand Park Safety Team Event leader to document the case by filling out a COVID-19 Positive Case Report. The Grand Park Safety Team Leader can be reached 24/7 at **gpsafety@westfield.in.gov** or **317-503-0525**
- c. Jim Ginder from the Hamilton County Health Department will be contacted immediately at **317.538.8125 / James.Ginder@hamiltoncounty.in.gov** by the designated Grand Park Safety Team Event leader. Incident Form will be sent and Mayor Cook, William Knox, and Vicki Duncan Gardner will be cc'd on this communication.
- d. Affected facilities will be temporarily closed for deep cleaning.
- e. "Close contact" teams must screen all players before being allowed to return to play. Continued play will be determined by event organizer in consultation with Grand Park.
- f. COVID-19 test recommended for team members and coaches.

- **CASE REPORTED ON 2+ TEAMS**
  - a. If two+ teams report having a positive case simultaneously, the entire league will be asked to cease operations for two weeks.
  - b. Event Organizer and/or Grand Park Safety Team Event leader to document the case by filling out a COVID-19 Positive Case Report.
  - c. Jim Ginder from the Hamilton County Health Department will be contacted immediately at **317.538.8125 / James.Ginder@hamiltoncounty.in.gov** by the designated Grand Park Safety Team Event leader. Incident Form will be sent and Mayor Cook, William Knox, and Vicki Duncan Gardner will be cc'd on this communication.
  - d. Affected facilities will be temporarily closed for deep cleaning.
  - e. COVID-19 tests recommended for participating teams.

- **CASE REPORTED ON STAKEHOLDER/LEAGUE STAFF**
  - a. The individual will be asked to quarantine for two weeks.
  - b. All "close contacts" will be required to be tested and quarantined until results are received.

- **Staff & Tenants**

- All "close contacts" with staff members will be required to be tested and quarantined until results are received. A two-week quarantine will be required for positive tests.
- Local health officials will be contacted.
- Deep cleaning of all affected areas will be conducted.
- Any client that has come in contact with staff within the last two weeks will be notified.