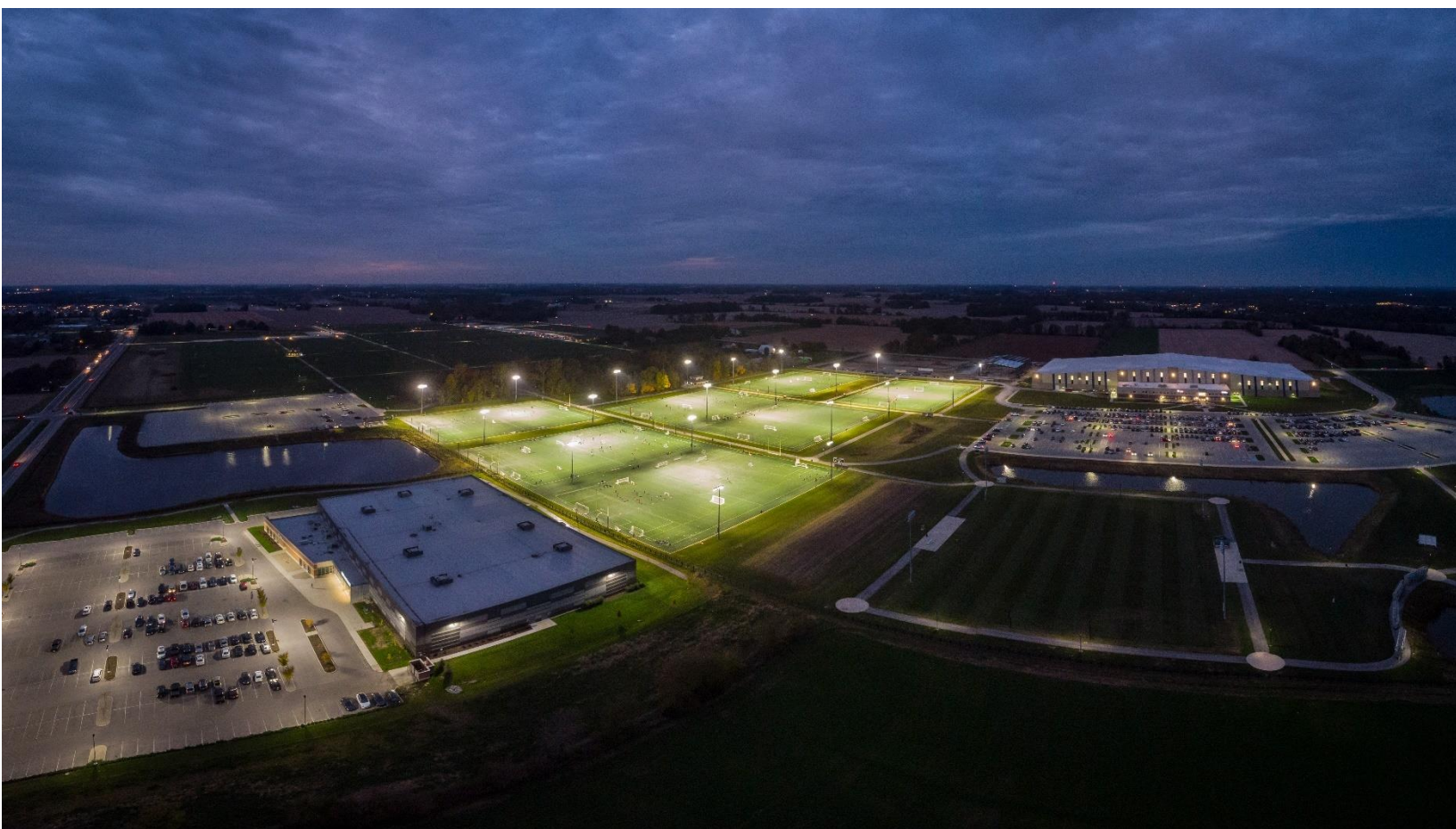




Grand Park Sports Campus Emergency Management Plan

Revised April 2022



Grand Park Overview and Background Plan

Facility Background

Grand Park is a 400-acre sports complex located in the City of Westfield, Indiana. The complex was developed to meet the demands of the rapidly growing youth sports market in the Hamilton County area and in the region. The City of Westfield was identified as the ideal location.

Grand Park is bound by State Road 32 on the south, 191st Street to the north, Spring Mill Road on the west and US Highway 31 to the east. Construction on the park began in fall of 2011 and the park opened in the spring of 2014.

The park includes 26 outdoor diamonds and 31 outdoor fields. One indoor facility will provide championship-level fields for baseball, softball, soccer, football, field hockey and lacrosse.

More than 2 million visitors are expected annually to participate in or attend events at the facility. In the future, the fields are envisioned to be surrounded by dining, retail and entertainment venues, all geared toward supporting and enhancing the family sports atmosphere and experience.



Plan Overview

The Grand Park Emergency Management Plan outlines the management and response procedures to handle emergency management scenarios.

The plan utilizes existing emergency response flowcharts and matrices created for Grand Park, plans from other similar facilities, and industry standards set forth by the U.S. Department of Homeland Security (DHS) National Response Framework.

The plan serves as a foundation for staff emergency response training and should be reviewed with staff periodically to ensure all individuals are knowledgeable on the processes and procedures should an emergency event occur.

It is intended that this plan will be exercised annually at minimum, either through a table top or full-scale exercise. The plan will be updated regularly by the City of Westfield, based on outcomes of the exercises and real-world events at Grand Park and beyond.

Participating Entities and Roles

Entity	Primary Role
City of Westfield, Indiana	The City of Westfield owns Grand Park. The City has hired the Grand Park staff to operate the park on a day to day basis.
Grand Park Staff	The Grand Park staff has been hired by the City of Westfield to manage the day to day operations of the park.
Bullpen Tournaments	Bullpen Tournaments, Indiana’s youth baseball organization, makes Grand Park Sports Campus its home. Bullpen Tournaments are responsible for managing its own organization. Bullpen Tournaments will host tournaments at Grand Park. Bullpen Tournaments are responsible for the diamond fields, and will play the role of event director(s) in the execution of this plan, as appropriate. Additionally, they will coordinate quad manager for the baseball fields.
Westfield Youth Sports (WYSI) and Westfield Youth Soccer Association (WYSA)/Indiana Fire Juniors (IFJ)	WYSI and WYSA/IFJ are housed at Grand Park. WYSI is a youth sporting organization offering baseball, basketball, cheerleading, football, lacrosse, softball, track and field, volleyball, and wrestling. WYSA/IFJ is a youth and adult soccer program serving the Westfield area. WYSI and WYSA/IFJ are responsible for managing their organizations and for overseeing their own practices and games at Grand Park.
Public Safety Entities	The following public safety entities are involved in the execution of this plan: Primary: <ul style="list-style-type: none"> - Westfield Police Department - Westfield Fire Department/EMS Supporting: <ul style="list-style-type: none"> - Hamilton County Emergency Management - Hamilton County Sheriff’s Office - Indiana State Police - Regional law enforcement agencies - Indiana Department of Homeland Security

Park Event Tiers

Grand Park Sports Campus will be home to many different types of sporting events. From routine practices to tournaments that draw national and international participation, the number of attendees on the park grounds will vary greatly on a daily basis.

To assist with planning required to support the events of various sizes, the City has defined the following tiers based on type of event and anticipated number of attendees. A tier will be assigned to Grand Park Sports Campus daily (Green, unless otherwise noted). The daily tier of the park will drive the level of onsite support from Grand Park Staff and also public safety officials.

The tier system is to be applied to each side of the facility by itself (Diamond Sports and Field Sports). This will be determined by the max visitor load per hour, which is to be filled out two weeks prior to each event.



Tier 1 - Green – Practice or League Games: Tier 1 assumes practices or league games are occurring for organizational sports, including but not limited to WYSI, WYSA/IFJ, and/or Bullpen Tournaments.



Tier 2 - Yellow – Small Tournament Play: Tier 2 assumes tournaments are taking place at Grand Park Sports Campus, and less than 5,000 people are estimated to be onsite at Grand Park Sports Campus at any one point in time (typically Friday- Sunday).



Tier 3 - Red - Large Tournament Play: Tier 3 assumes tournaments are taking place at Grand Park, and more than 5,000 people are estimated to be onsite any one time (typically Friday- Sunday).

Establishing and Communicating Park Tier

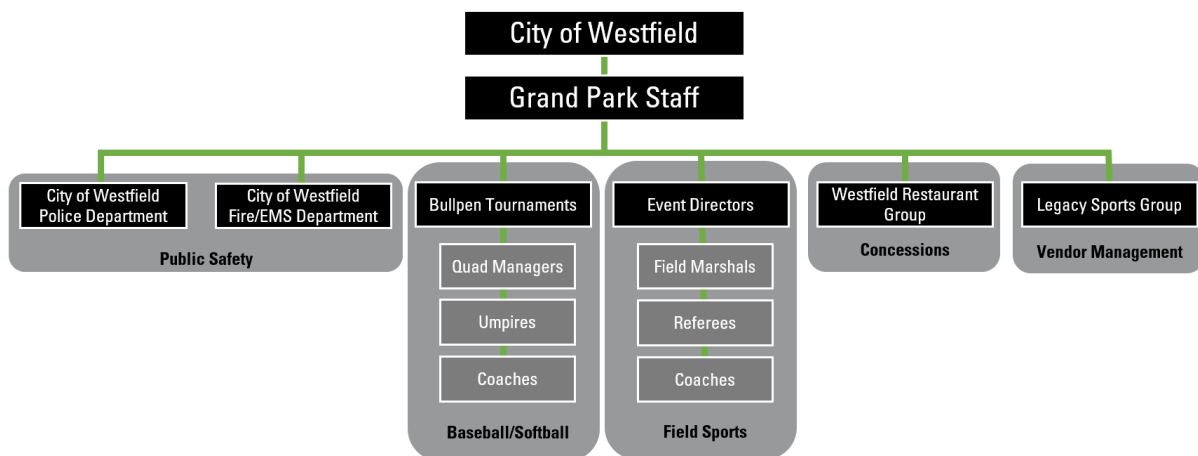
It will be the responsibility of Grand Park Team to communicate the daily tier (green, yellow, red) and the potential number of attendees to all stakeholders, to provide time for proper preparation and staffing. This will be determined by the max visitor load per hour, which is to be filled out two weeks prior to each event.

A central calendar is available to reflect the number of teams attending tournaments on the Grand Park website. The calendar is available at grandpark.org/events/

Key Roles/Responsibilities by Park Event Tier and by Entity

Organizational Structure

Based on the roles and responsibilities required to manage Grand Park Sports Campus, below is an organizational chart. Detail roles and responsibilities are available on the forthcoming pages, by Tier.



Grand Park day to day operations and emergency management require active participation of many entities. Below are detailed roles and responsibilities by entity and by established park event tier.

City of Westfield Administration

Tier 1 – Green (Up to 1,000 persons; non-tournament play)
<ul style="list-style-type: none"> - Track and monitor park revenues - Review and approve budget provided by Grand Park Staff - Serve as key media contact for any issues/events (PIO)
Tier 2 – Yellow (Up to 5,000 persons; tournament(s))
<ul style="list-style-type: none"> - All level 1 responsibilities
Tier 3 – Red (Over 5,000 persons; tournament(s))
<ul style="list-style-type: none"> - All level 1 and level 2 responsibilities

Grand Park Staff

Tier 1 – Green (Up to 1,000 persons; non-tournament play)
<p>Administration</p> <ul style="list-style-type: none"> - Oversee daily park operations and serve as the key decision maker for all operational matters - Assess park risks and potential liabilities; develop plans as needed to mitigate - Meet defined performance measurements - Oversee park risk management, coordinating regulatory compliance, legal matters, etc., as needed, with the City <p>Park Operations</p> <ul style="list-style-type: none"> - Maintain master calendar of practices/events (communicate calendar 180 days, 90 days, 30 days out from major events) – grandpark.org/events/ - Manage all vendors, including vendor compliance and performance issues - Coordinate with Bullpen Tournaments and Event Owners - Determine assets required to support park operations - Survey the park daily (identify any issues with fields, facilities, etc.); determine if fields are safe/ playable - Oversee grounds, including utilities and infrastructure <p>Emergency Management/Park Security</p> <ul style="list-style-type: none"> - Set park event tier for each day, adjusting as needed (green, yellow, red). Green unless otherwise noted. - Determine if play needs to cease on fields and/or park needs to be evacuated, based on weather and/or other events (Collaborate with Bullpen Tournaments and Event Owners) - Oversee park security, including opening and closing procedures - Serve as emergency operations coordinator and liaison to public safety

- Serve as coordinator for all communication, including but not limited to radio and notifications/alerts
Tier 2 – Yellow (Up to 5,000 persons; tournament(s))
All level 1 responsibilities, and: <ul style="list-style-type: none"> - Coordinate with Event Directors - Develop a consolidated daily schedule by time and resource, for all required resources (equipment, people, etc.); working with Event Directors - Coordinate with Police, Fire/EMS as needed and park security (personnel) - Work with Event Directors to ensure parking lot attendants are in place (Attendants are the responsibility of Bullpen Tournaments and Event Owners) - Work with Event Directors to ensure onsite first aid and/or other medical treatment is provided - Call for police support (911); cooperate with police, fire/EMS as directed
Tier 3 – Red (Over 5,000 persons; tournament(s))
All tier 1 and 2 responsibilities, and: <ul style="list-style-type: none"> - Serve as part of unified command with Police, Fire/ EMS <ul style="list-style-type: none"> o When deemed necessary by leadership team - Conduct joint daily briefings, co-leading with Police, Fire/EMS (topics include but are not limited to attendance, weather, safety issues, facility status, traffic, etc.)

City of Westfield, Police Department

Tier 1 – Green (Up to 1,000 persons; non-tournament play)
<ul style="list-style-type: none"> - Respond to calls for service with standard, on-duty officers (not supplemented) - Investigate crimes as needed - Conduct directed vehicle and foot patrols during standard shifts (per beat assignments)
Tier 2 – Yellow (Up to 5,000 persons; tournament(s))
All tier 1 responsibilities, and: <ul style="list-style-type: none"> - Provide potential onsite support from off-duty officers as needed - Monitor and assist with traffic, at key times, based on master daily park schedule - Designate a liaison to coordinate with Grand Park Staff - Coordinate security and traffic resource requirements based on needs, working with Grand Park Staff
Tier 3 – Red (Over 5,000 persons; tournament(s))
All tier 1 and 2 responsibilities, and: <ul style="list-style-type: none"> - Participate in unified command - Conduct joint daily briefings, co-leading with Fire/EMS and Grand Park Staff (topics include but are not limited to attendance, weather, safety issues, facility status, traffic, etc.) - Coordinate onsite police support - Develop and coordinate event action plans - Manage traffic (ingress/egress)

City of Westfield, Fire Department/EMS

Tier 1 – Green (Up to 1,000 persons; non-tournament play)
<ul style="list-style-type: none"> - Conduct fire prevention and facility inspections - Respond to calls for service with standard, current staff (not supplemented)
Tier 2 – Yellow (Up to 5,000 persons; tournament(s))
All tier 1 responsibilities, and: <ul style="list-style-type: none"> - Provide potential onsite support
Tier 3 – Red (Over 5,000 persons; tournament(s))
All tier 1 and 2 responsibilities, and: <ul style="list-style-type: none"> - Participate in unified command - Conduct joint daily briefings, co-leading with Police and Grand Park Staff (topics include but are not limited to attendance, weather, safety issues, facility status, traffic, etc.) - Coordinate onsite Fire/EMS support

Bullpen Tournaments/Event Owners (Diamond Sports & Field Sports)

Tier 1 – Green (Up to 1,000 persons; non-tournament play)
Park Operations <ul style="list-style-type: none"> - Document all park incidents in an incident form (medical/injury, security, property damage, etc.) (A copy must be sent to Grand Park Staff) - Grand Park Staff will have someone on call at all times; this will be communicated prior to the event. Call this person in case of emergency.
Tier 2 – Yellow (Up to 5,000 persons; tournament(s))
All tier 1 responsibilities, and: <ul style="list-style-type: none"> - Develop a daily field schedule by time and resource, for all required resources (equipment, people, etc.); working with event director(s)
Tier 3 – Red (Over 5,000 persons; tournament(s))
All tier 1 and 2 responsibilities

Event Directors (Overseen by Bullpen Tournaments & Grand Park Staff)

Tier 1 – Green (Up to 1,000 persons; non-tournament play)
Park Operations <ul style="list-style-type: none">- Survey the park daily (identify any issues with fields, facilities, etc.); determine if fields are safe/ playable- Maintain calendar of tournament schedule and communicate to Bullpen Tournament and Grand Park Staff (communicate calendar 180 days, 90 days, 30 days out from major events)- Provide accurate, up to date information to the teams and Grand Park Staff- Coordinate with quad manager and field marshals- Determine assets required to support tournaments- Establish a heat/cold index threshold for each sport, and communicate to Grand Park Staff
Tier 2 – Yellow (Up to 5,000 persons; tournament(s))
All tier 1 responsibilities, and: <ul style="list-style-type: none">- Coordinate schedule and provide to Bullpen Tournament and Grand Park Staff- Serve as central point of contact for tournament participants- Coordinate with on-site provider to provide onsite first aid- Act as a liaison; provide communication link between park operations and participants- Attend daily briefings- Support emergency response procedures as required- Coordinate quad manager and field marshals for all games during tournaments and communicate expectations to them for emergency response procedures- Coordinate referees/umpires and communicate expectations to them for emergency response procedures- Call for police support (911); cooperate with police, fire/EMS as directed
Tier 3 – Red (Over 5,000 persons; tournament(s))
All tier 1 and 2 responsibilities

Quad Manager/Field Marshals (Overseen by Bullpen Tournaments, Grand Park Staff and/or Event Directors)

Tier 1 – Green (Up to 1,000 persons; non-tournament play)
- N/A
Tier 2 – Yellow (Up to 5,000 persons; tournament(s))
<ul style="list-style-type: none"> - Serve as a liaison between fields and the event directors - Communicate to event director and/or unified command as needed via radio - Support emergency response procedures as required - Call for police support (911); cooperate with police, fire/EMS as directed
Tier 3 – Red (Over 5,000 persons; tournament(s))
All tier 2 responsibilities

Referee/Umpires (Overseen by Bullpen Tournaments, Grand Park Staff and/or Event Directors)

Tier 1 – Green (Up to 1,000 persons; non-tournament play)
- N/A
Tier 2 – Yellow (Up to 5,000 persons; tournament(s))
<ul style="list-style-type: none"> - Serve as a liaison between fields and Quad Manager /Field Marshal - Support emergency response procedures as required - Call for police support (911); cooperate with police, fire/EMS as directed
Tier 3 – Red (Over 5,000 persons; tournament(s))
All tier 2 responsibilities

Coaches

Tier 1 – Green (Up to 1,000 persons; non-tournament play)
<ul style="list-style-type: none">- Primary responsible individual, overseeing team and participants on the field- Call for police support (911); cooperate with police, fire/EMS as directed
Tier 2 – Yellow (Up to 5,000 persons; tournament(s))
All tier 1 responsibilities, and: <ul style="list-style-type: none">- Serve as a liaison between teams and referee/umpire- Provide real-time event information to all team members- Support emergency response procedures as required
Tier 3 – Red (Over 5,000 persons; tournament(s))
All tier 1 and 2 responsibilities

Vendors

Tier 1 – Green (Up to 1,000 persons; non-tournament play)
<ul style="list-style-type: none">- Call for police support (911); cooperate with police, fire/EMS as directed
Tier 2 – Yellow (Up to 5,000 persons; tournament(s))
All tier 1 responsibilities, and: <ul style="list-style-type: none">- Support emergency response procedures as required
Tier 3 – Red (Over 5,000 persons; tournament(s))
All tier 1 and 2 responsibilities

Hazard Identification and Risk Assessment

Below is a table of potential hazards to Grand Park and the primary assets at risk. An assessment was conducted by the City on the probability of each hazard occurring, using a high, medium and low scale. Additionally, for each hazard, an assessment of impact to the assets was also conducted, using a high, medium and low scale as well. This risk assessment should be reviewed at least annually and updated.

Hazard	Probability (L, M, H)	Impacts with Existing Mitigation			Overall Hazard Rating
		People	Property	Operations	
Weather-Related					
Cloud-to-ground lightning	High	High	High	High	High
Straight-line winds	High	High	High	High	High
Tornado	Medium	High	High	High	High
Extreme temperatures (high or low)	High	High	High	High	High
Flooding	Medium	High	High	High	High
Thunderstorm	High	High	High	High	High
Earthquake	Medium	High	High	High	High
Non-weather Related					
Gas line rupture	Low	High	High	High	Medium
Active shooter	Low	High	High	High	Medium
Civil disturbance	Low	High	High	High	Medium
Fire	Medium	High	High	High	Medium
Explosion	Low	High	High	High	Medium
Suspicious package	Medium	Medium	High	High	Medium
CBRN	Low	High	High	High	Medium
Structural collapse	Low	Medium	High	High	Medium
Terrorist act	Low	High	High	High	Medium
Aircraft accident	Low	High	High	High	Medium

Other Potential Incidents

The following incidents may occur at Grand Park, and are also addressed in this plan include:

- Lost child (or found child)
- Injury/illness
- Domestic dispute

- Vandalism, theft
- Domestic and non-domestic animals

Processes and procedures to address the incidents and hazards outlined above are included in this plan in **Sections 8 and 9 - Emergency Action Plans.**

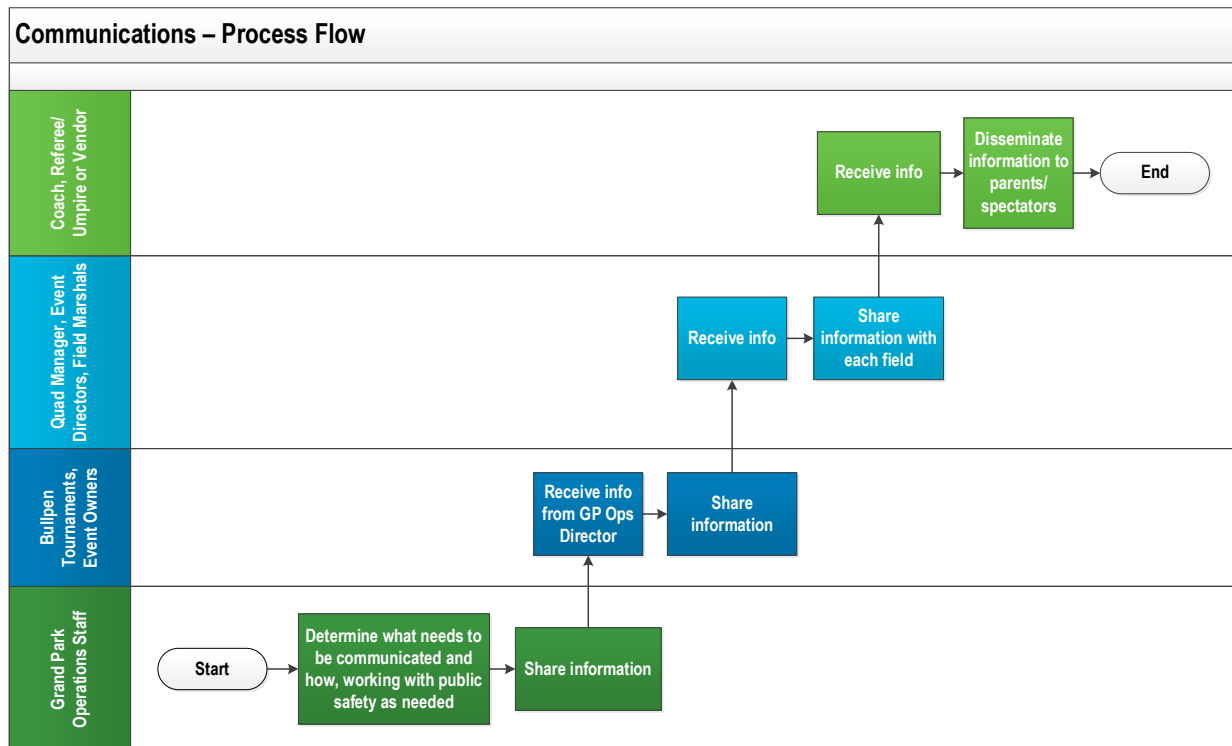
Communication Plans

Park-wide Communication to Visitors

Grand Park has the following mechanisms in place to communicate with visitors at Grand Park on a daily basis, for all types of events (all tiers). This system is available to use in an emergency response situation. The communication system includes the following components:

- Weather alert system (siren and red beacon light)
- Two-way radios to communicate
- Personal cell phones
- Signage throughout Grand Park
- Hamilton County Emergency Management Agency tornado siren
- Weather hotline (organization-specific weather hotlines for updates on weather and play status)
- Websites (organization-specific, for updates on weather and play status)
- Mass notification/paging system (*pending*)

Flow of information is outlined in the diagram below, for communication during Tier 2 and Tier 3 events.



Weather Alert System

Grand Park is equipped with an automated weather alert system. **When a solid tone and the red beacon light is on, this is an indication to all park participants to seek shelter in a vehicle or offsite.** When the siren sounds an alternating high and low tone and the red beacon light is off, it is safe to return. Signage will be available throughout Grand Park, as a reminder to Park visitors. More information about the use of the Weather Alert System is provided in *Section 9. Emergency Action Plans: Weather.*



Hamilton County Emergency Management Agency Tornado Siren

Hamilton County Emergency Management Agency (Hamilton County EMA) has adopted a revised policy concerning use of outdoor emergency sirens to notify Hamilton County residents of severe weather. Effective August 1, 2014, outdoor sirens in Hamilton County will be activated under one of four conditions:

- If the National Weather Service issues a Tornado Warning for all or part of Hamilton County, outdoor sirens will be activated for that part of the county under the warning;
- If a funnel cloud or tornado is identified by trained public safety personnel;
- At the discretion of the Hamilton County Emergency Operations Center staff or, based on storm spotter reports, in the event of a straight-line wind event causing damage; or,
- At the request of a municipal official such as a Mayor, Police Chief, or Fire Chief.

Activation of the outdoor sirens during for any of these reasons will be done on a 5 minute on, 5 minutes off rotation for the duration of the emergency. Outdoor sirens are owned and maintained by local municipalities so if one part of a municipality is under siren activation then all outdoor sirens in that county will be activated.

Testing of outdoor emergency sirens in Hamilton County will continue each Friday morning at 11:00am unless the temperature is below 32 degrees or in the event of potential bad weather.

The policy for siren activation is provided in *Appendix A: Hamilton County EMA Tornado Sirens.*

Media Communications

The City's Communications Director or their designee, in consultation with the Westfield Police PIO, will be the single point of contact to interface with the media during or after an emergency situation. Only this single point of contact should talk to the media. All other stakeholders outlined in this plan should not speak with the media unless directed to do so by the single point of contact.

Please see the City's media plan for additional information.

Traffic Management Plans

The large number of participants and visitors at Grand Park makes movement of people, emergency equipment when needed, and vehicles difficult.

A cohesive ingress/egress traffic plan will be developed by the City of Westfield Police Department outside of this Emergency Management Plan.

The City of Westfield Police Department will be the primary party responsible for managing traffic flow in and out of Grand Park, for all Tiers.

Communicate all potential issues with traffic at least two weeks prior to the event.

Preferred Vendors

Westfield Police Department

Captain Mike Vickroy; mvickroy@westfield.in.gov; 317-804-3256

Westfield Fire Department

Patrick Hutchison; phutchison@westfield.in.gov; 317-804-3305

Park Visitor Guidelines

Visitors to Grand Park will comply with all applicable state, federal and local laws and Grand Park rules.

In addition to the City of Westfield's park regulations, which are defined by City ordinance (Sec. 44-1. General rules for the use of city parks and recreational facilities), Grand Park also has the following rules and regulations:

Hours

Per City ordinance, unless otherwise posted for a specific event, Grand Park will be open from sunrise to sunset seven days a week. However, Grand Park may be closed temporarily, or hours extended temporarily, in case of emergency, adverse weather conditions, or unusual circumstances as determined and ordered by Grand Park Staff.

Posted Park Rules and Regulations

- No outside food and beverage
- No gum or seeds allowed on fields
- No wading, swimming, fishing or ice skating
- No tobacco products, illegal drugs, or chemicals of any kind
- No spectator coolers or containers of any size
- No fireworks of any kind
- No missile/projectile like objects
- No glass bottles or aluminum cans
- No animals (except service animals with paperwork and bib)
- No air horns, Vuvuzelas or whistles of any kind
- No skateboards, roller blades, roller skates, roller shoes, etc.
- No unauthorized field or batting cage usage – all usage must be approved in advance
- No unapproved pamphlets, handouts, displays, advertisements, etc.
- No unauthorized merchandise, food, beverage or photography sales of any kind
- No unauthorized vehicles, scooters, carts or the like beyond parking lots
- No unauthorized personal training

Emergency Action Plans: Non-Weather

Emergency Action Plans may have four components:

Mitigation: The purpose of mitigation activities is to either prevent the occurrence of an emergency or to minimize the potential adverse effects of an emergency. Though there are many mitigation activities that may occur as part of actual response to an emergency, the most effective mitigation activities are those that take place long before an emergency occurs. These involve identifying potential hazards, then taking measures to remove the hazard, prevent or minimize the potential for emergencies involving the hazard, or minimize the adverse effects of an emergency involving the hazard.

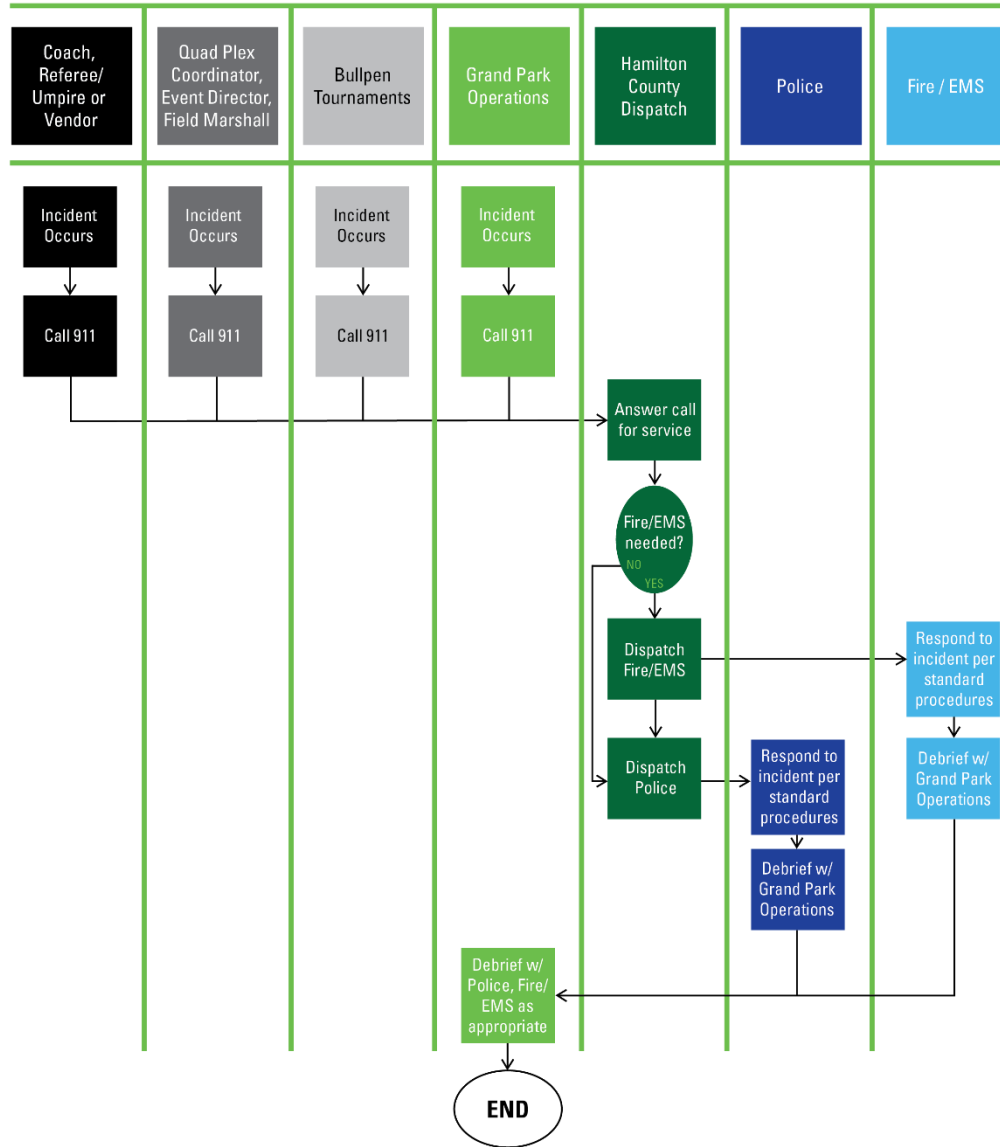
Preparedness: Preparedness includes activities necessary to ensure a high degree of readiness so that response to an incident would be swift and effective. Components include planning and procedure, training programs, and emergency drills.

Response: Response activities are all of those measures taken during an incident, which prevent serious injury, loss of life, and minimize damage to the facility. *This section focuses on response activities.*

Recovery: Recovery contains those short- and long-term activities that return all systems to normal operations. Short-term recovery actions are taken to assess structural damage and return vital life support systems to minimum operating standards; long-term recovery actions may continue for many months or years focusing on restoring normalcy to everyday facility operations.

For Grand Park Sports Campus, all emergencies shall first be reported to 911. Non-emergency police requests should be directed to the non-emergency police line at 317-773-1300.

INCIDENT RESPONSE PROCESS (Non-Weather Related)



Active Shooter

In the event of an active shooter at Grand Park, the following procedures apply:

- A coach, referee/umpire, quad manager, field marshal, event director, vendor or Grand Park Staff may make this initial call to 911 to report the incident at Grand Park.
- Dispatch will send law enforcement and Fire/EMS to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department and Westfield Fire/EMS will serve as the coordinating agencies (joint command) in directing the response to all incidents.
- Coaches, referees/umpires, quad manager, field marshals, event directors, vendors and Grand Park Staff should work to clear the fields immediately, per the communication plan in **Section 5. Communications; Park-wide Communications to Visitors.**

What to communicate: All visitors shall seek safety, being instructed to go to their vehicles and exit Grand Park grounds until further notice.

Aircraft Accident

Indianapolis Municipal Executive Airport is located less than 5 miles from Grand Park. In the event of an aircraft accident at Grand Park, the following procedures apply:

- A coach, referee/umpire, quad manager, field marshal, event director, vendor or Grand Park Staff may make this initial call to 911 to report the incident at Grand Park.
- Dispatch will send law enforcement and Fire/EMS to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department and Westfield Fire/EMS will serve as the coordinating agencies (joint command) in directing the response to all gas line incidents.
- Coaches, referees/umpires, quad manager, field marshals, event directors, vendors and Grand Park Staff should work to clear the fields immediately, per the communication plan in **Section 5. Communications; Park-wide Communications to Visitors.**
- Coaches are responsible for accounting for all team members in the event of any emergency.

What to communicate: All visitors shall be instructed to go to their vehicles and exit Grand Park grounds, until further notice.

Animals

If an animal is discovered on the grounds, either accompanied by a guest or roaming on its own, the following procedures will apply as needed:

- A coach, referee/umpire, quad manager, field marshal, event director, vendor or Grand Park Staff may make this initial call to 911 to report an animal present at Grand Park.
- Dispatch will send law enforcement to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department will serve as the coordinating agency in directing the response to all animal issues.

Chemical, Biological, Radiological or Nuclear (CBRN)

In the event of chemical, biological, radiological or nuclear incident at Grand Park, the following procedures apply:

- A coach, referee/umpire, quad manager, field marshal, event director, vendor or Grand Park Staff may make this initial call to 911 to report the incident at Grand Park.
- Dispatch will send law enforcement and Fire/EMS to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department and Westfield Fire/EMS will serve as the coordinating agencies (joint command) in directing the response to all incidents.
- Coaches, referees/umpires, quad manager, field marshals, event directors, vendors and Grand Park Staff should work to clear the fields immediately, per the communication plan in **Section 5. Communications; Park-wide Communications to Visitors.**
- Coaches are responsible for accounting for all team members in the event of any emergency.

What to communicate: All visitors should be instructed to wait for instruction from public safety officials.

Civil Dispute/Domestic

Given the number of individuals that will be present at Grand Park, disputes may occur. Below is the protocol for handling domestic dispute situations.

- A coach, referee/umpire, quad manager, field marshal, event director, vendor or Grand Park Staff may make this initial call to 911.
- Dispatch will send law enforcement to respond to the dispute situation. Dispatch will also notify Grand Park Unified Command of the dispute incident if appropriate.
- Westfield Police Department will serve as the coordinating agency in directing the response to the dispute.

Explosion

In the event of an explosion at Grand Park, the following procedures apply:

- A coach, referee/umpire, quad manager, field marshal, event director, vendor or Grand Park Staff may make this initial call to 911 to report the incident at Grand Park.
- Dispatch will send law enforcement and Fire/EMS to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department and Westfield Fire/EMS will serve as the coordinating agencies (joint command) in directing the response to all incidents.
- Coaches, referees/umpires, quad manager, field marshals, event directors, vendors and Grand Park Staff should work to clear the fields immediately, per the communication plan in **Section 5. Communications; Park-wide Communications to Visitors.**
- Coaches are responsible for accounting for all team members in the event of any emergency.

What to communicate: All visitors shall be instructed to go to their vehicles and exit Grand Park grounds until further notice.

Fire

In the event of a fire at Grand Park, the following procedures apply:

- A coach, referee/umpire, quad manager, field marshal, event director, vendor or Grand Park Staff may make this initial call to 911 to report the incident at Grand Park.

- Dispatch will send law enforcement and Fire/EMS to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department and Westfield Fire/EMS will serve as the coordinating agencies (joint command) in directing the response to all incidents.
- Coaches, referees/umpires, quad manager, field marshals, event directors, vendors and Grand Park Staff should work to clear the fields immediately, per the communication plan in **Section 5. Communications; Park-wide Communications to Visitors.**
- Coaches are responsible for accounting for all team members in the event of any emergency.

What to communicate: All visitors shall be instructed to go to their vehicles and exit Grand Park grounds until further notice.

Lost Child/Found Child

Lost Child

Given the number of families that will be present at Grand Park, lost children may occur from time to time. Below is the protocol for handing a lost child (CODE ADAM)

- Obtain a detailed description of the child, including what he or she is wearing.
- Page "Code Adam." Describe the child's physical features and clothing.
- Designated employees will immediately stop working, and look for the child.
- Call 911 to notify the police.
- If the child is found and appears to have been lost and unharmed, reunite the child with the searching family member.
- If the child is found accompanied by someone other than a parent or legal guardian, make reasonable efforts to delay their departure without putting the child, staff or visitors at risk. Immediately notify law enforcement and give details about the person accompanying the child.
- Cancel the Code Adam page after the child is found or law enforcement arrives.

Found Child

Often, a lost child may find a park official prior to a parent reporting the child missing. Below is the protocol for handling a found child.

- If a child is found, 911 shall be notified immediately. A coach, referee/umpire, quad manager, field marshal, event director, vendor or Grand Park Staff may make this initial call to 911.
- Dispatch will send law enforcement to assist with locating the parents of the missing child. Dispatch will also notify Grand Park Unified Command of the found child if appropriate.
- Westfield Police Department will serve as the coordinating agency in directing the response to a found child, depending on location and other surrounding circumstances.

Medical (Injury/Illness)

Given the focus of the park is on sports and recreation, injuries are likely to occur to park participants, including but not limited to broken limbs, heat exhaustion, etc. Additionally, the numbers of visitors/spectators that will visit Grand Park bring existing medical conditions that may result in heart attacks, strokes or other trauma.

An EMS team may be onsite to provide triage level support if tournaments pay for this coverage. The EMS component will be part of tournament contracts, and the tournament must use City-approved EMS resources to provide the support. All medical requirements must to follow Westfield Fire Department protocol.

AEDs are located onsite and are available to the park participants.

Below is the protocol for handling a medical issue:

- For minor injuries, participants may visit the first aid station if available from tournaments
- For more severe injuries, a coach, referee/umpire, quad manager, field marshal, tournament director, vendor or Grand Park Staff may make this initial call to 911 to report the medical incident at Grand Park.
- Dispatch will send law enforcement and Fire/EMS to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department and Westfield Fire/EMS will serve as the coordinating agencies (joint command) in directing the response to all incidents.
- Coaches, referees/umpires, quad manager, field marshals, event directors, vendors and Grand Park Staff should work to clear the area if needed, per the communication plan in Section 5. Communications; Park-wide Communications to Visitors.

Pipeline Rupture

Two gas pipelines run through Grand Park. In the event a pipeline is suspected to have a leak or ruptures, the following procedures apply:

- A coach, referee/umpire, quad manager, field marshal, event director, vendor or Grand Park Staff may make this initial call to 911 to report the pipeline incident at Grand Park.
- Dispatch will send law enforcement and Fire/EMS to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department and Westfield Fire/EMS will serve as the coordinating agencies (joint command) in directing the response to all gas line incidents.
- Coaches, referees/umpires, quad manager, field marshals, event directors, vendors and Grand Park Staff should work to clear the fields immediately, per the communication plan in Section 5. Communications; Park-wide Communications to Visitors.
- Coaches are responsible for accounting for all team members in the event of any emergency.

What to communicate: All visitors shall be instructed to go to their vehicles and exit Grand Park grounds until further notice.

Structural Collapse

In the event of a structural collapse at Grand Park, the following procedures apply:

- A coach, referee/umpire, quad manager, field marshals, event director, vendor or Grand Park Staff may make this initial call to 911 to report the incident at Grand Park.
- Dispatch will send law enforcement and Fire/EMS to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department and Westfield Fire/EMS will serve as the coordinating agencies (joint command) in directing the response to all incidents.
- Coaches, referees/umpires, quad manager, field marshals, event directors, vendors and Grand Park Staff should work to clear the fields immediately, per the communication plan in Section 5. Communications; Park-wide Communications to Visitors.
- Coaches are responsible for accounting for all team members in the event of any emergency.

What to communicate: All visitors shall be instructed to go to their vehicles and exit Grand Park grounds until further notice.

Suspicious Package

Grand Park visitors will bring coolers and bags into the facility. With facility entrances spread out across the 400-acre park, it will be impossible to screen all bags. Therefore, the following procedures will apply as needed, to screen identified suspicious packages.

- A coach, referee/umpire, quad manager, field marshal, event director, vendor or Grand Park Staff may make this initial call to 911 to report a suspicious package.
- Dispatch will send law enforcement to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department will serve as the coordinating agency in directing the response to all suspicious packages.

Terrorist Act

In the event of terrorist incident at Grand Park, the following procedures apply:

- A coach, referee/umpire, quad manager, field marshal, event director, vendor or Grand Park Staff may make this initial call to 911 to report the incident at Grand Park.
- Dispatch will send law enforcement and Fire/EMS to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department and Westfield Fire/EMS will serve as the coordinating agencies (joint command) in directing the response to all incidents.
- Coaches, referees/umpires, quad manager, field marshals, event directors, vendors and Grand Park Staff should work to clear the fields immediately, per the communication plan in Section 5. Communications; Park-wide Communications to Visitors.
- Coaches are responsible for accounting for all team members in the event of any emergency.

What to communicate: All visitors shall be instructed to go to their vehicles and exit Grand Park grounds until further notice.

Vandalism/Theft

Given the number of individuals that will be present at Grand Park, vandalism/theft may occur from time to time.

Below is the protocol for handling these situations.

- A coach, referee/umpire, quad manager, event director, vendor or Grand Park Staff may make this initial call to 911 to report the incident.
- Dispatch will send law enforcement to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department will serve as the coordinating agency in directing the response to all vandalism/theft incidents.

Water Sources

Given the number of water sources at Grand Park, including but not limited to retention ponds, an individual may fall into a water source. If this occurs, the following protocol will be followed.

- A coach, referee/umpire, quad manager, field marshal, event director, vendor or Grand Park Staff may make this initial call to 911 to report the incident. Individuals should not try to help save the person.
- Dispatch will send law enforcement to respond to the incident. Dispatch will also notify Grand Park Unified Command of the incident if appropriate.
- Westfield Police Department will serve as the coordinating agency.

Emergency Action Plans: Weather

Preparedness/Monitoring

In the event of an imminent thunderstorm, severe thunderstorm warning, tornado warning, or high wind warning from the National Weather Service, or any weather related, life-threatening hazard, attendees at Grand Park will be directed to evacuate or take shelter.

Monitoring & Response Procedures

Weather related events will be monitored daily by Grand Park Staff team. The Weather Alert System will be used to signal to participants to take shelter in a vehicle and exit the facility, when appropriate. ***More information on the Weather Alert System is provided in Section 5. Communication Plan.***

To monitor weather events, the following services may be used (not limited to these)

- National Weather Service
- Onsite monitoring capabilities
- Hamilton County EMA
- BAMWX LLC

Severe Weather

Severe weather, defined as lightning, thunder, high winds and tornados, may occur in Indiana. Grand Park Staff and Bullpen Tournaments will be notified through the technology provided by ThorGuard. This notification will send a message when severe weather will impact Grand Park. In the event that severe weather is detected, the following procedures will apply:

Severe weather is detected within 24 hours of Grand Park area:

Grand Park Staff will maintain an awareness of potential severe weather and communicate with others as deemed necessary. Grand Park Staff will push out the weather updates to Bullpen Tournaments, whom will then push the information to event directors. Event directors will then be responsible for communicating weather status to participants via their organization websites, weather hotlines, and other communication vehicles that the event directors have established.

Severe weather is detected within 12 hours of Grand Park area:

Grand Park Staff will maintain an awareness of potential severe weather and communicate with others as deemed necessary. Grand Park Staff will push out the weather updates to Bullpen Tournaments, whom will then push the

information to event directors. Event directors will then be responsible for communicating weather status to participants via their organization websites, weather hotlines, and other communication vehicles that the event directors have established.

Severe weather is detected within 8 hours of Grand Park area:

Grand Park Staff will maintain an awareness of potential severe weather and communicate with others as deemed necessary. Grand Park Staff will push out the weather updates to Bullpen Tournaments, whom will then push the information to event directors. Event directors will then be responsible for communicating weather status to participants via their organization websites, weather hotlines, and other communication vehicles that the event directors have established.

Severe weather is detected within 2 hours of Grand Park area:

Grand Park Staff will monitor the weather and provide updates on the weather condition. Grand Park Staff will push out the weather updates to Bullpen Tournaments, whom will then push the information to event directors. The update 2 hours out should be: ***Severe weather is within two hours of Grand Park and may lead to the suspension of the events. Those of you who wish to leave Grand Park for safe shelter may do so at this time.*** Event directors will then be responsible for communicating weather status to participants via their organization websites, weather hotlines, and other communication vehicles that the event directors have established.

Severe weather is detected within 1 hour of Grand Park:

Grand Park Staff will monitor the weather and provide updates on the weather condition. Grand Park Staff will push out the weather updates to Bullpen Tournaments and Event Owners, whom will then push the information to event directors. The update 1 hour out should be: ***Severe weather is within one hour of Grand Park and may lead to the suspension of the events. Those of you who wish to leave Grand Park for safe shelter may do so at this time. As a reminder, the weather alert system will be activated when ThorGuard denotes we have reached a "Red Alert." When the weather alert system is activated, it will be mandatory to seek shelter in your vehicle or offsite, and concessions to close.*** Event directors will then be responsible for communicating weather status to participants via their organization websites, weather hotlines, and other communication vehicles that the event directors have established.

Thunderstorm/Lightning detected at Grand Park:

What to communicate: "Attention Grand Park Visitors, lightning has been detected in the area, and you are directed to exit the fields and seek shelter in your car." This should be pushed out by two-way radio. Additionally, the Weather Alert System should be activated, with the red beacon light on, and the solid tone siren sounding. Event directors will then be responsible for communicating weather status to participants via their organization websites, weather hotlines and other communication vehicles that the event directors have established.

- Grand Park Staff to give the all clear to return
- Notify return after ThorGuard has reached the "All Clear" status. The weather alert system will be utilized by turning off the red beacon light and sounding the all-clear announcement

High-winds at sustained winds at 30 MPH and/or gusts at 40 of Grand Park:

What to communicate: "Please seek shelter immediately in your vehicle or offsite." This should be pushed out by two-way radio. Additionally, the Weather Alert System should be activated, with the red beacon light on, and the solid tone siren sounding. Event directors will then be responsible for communicating weather status to participants via their organization websites, weather hotlines, and other communication vehicles that the event directors have established.

- Grand Park Staff to give the all clear to return via the application and two-way radio

- The weather alert system will be utilized by turning off the red beacon light and sounding the all-clear announcement

Tornado Warning at Grand Park:

What to communicate: All visitors shall be instructed to go to their vehicles and exit Grand Park grounds, until further notice. This should be pushed out by two-way radio. The Weather Alert System should be activated, with the red beacon light on, and the solid tone siren sounding. Additionally, the Hamilton County Emergency Management Agency tornado sirens will also be activated. Event directors will then be responsible for communicating weather status to participants via their organization websites, weather hotlines, and other communication vehicles that the event directors have established.

- Grand Park Staff to give the all clear to return via the application and two-way radio.
- The weather alert system will be utilized by turning off the red light and sounding the three, 5-second intermittent blasts to announce the all-clear.
- The City of Westfield Mayor, Chief of Police, Chief of Fire or their designee, has the authority to instruct the Hamilton County EMA to activate the tornado sirens in the City of Westfield, including Grand Park, as necessary.

Earthquake

An earthquake may occur in Indiana. In the event that an earthquake is detected, the following procedures apply:

- Coaches, referees/umpires, quad manager, field marshals, event directors, vendors and Grand Park Staff should call 911 and work to clear the fields immediately, per the communication plan in **Section 5. Communications; Park-wide Communications to Visitors.**
- Coaches are responsible for accounting for all team members in the event of any emergency.

What to communicate: All visitors shall be instructed to go to their vehicles and exit Grand Park grounds, until further notice. Event directors will then be responsible for communicating weather status to participants via their organization websites, weather hotlines, and other communication vehicles that the event directors have established.

- Grand Park Staff to give the all clear to return.

Extreme Temperatures (high or low)

Extreme temperatures may occur in Indiana. Event Owners and Bullpen Tournaments are responsible for establishing maximum heat indexes per sport and communicating thresholds to Grand Park Staff.

In the event that extreme temperatures are detected by Grand Park Staff, the following procedures apply. Additionally, Grand Park Staff and the City of Westfield have the ability to cancel play at any time due to extreme conditions.

When the heat index reaches the establish threshold, play must be suspended. In colder temperatures and/or wetter conditions, it is important to be cognizant of conditions conducive to hypothermia. Grand Park Staff should consult with event medical staff, discuss the situation with event directors, and be willing to adjust the schedule or delay/cancel games to ensure player safety.

- Coaches, referees/umpires, quad manager, field marshals, event directors, vendors and Grand Park Staff should suspend play immediately, per the communication plan in **Section 5. Communications; Park-wide Communications to Visitors.**
- Coaches are responsible for accounting for all team members in the event of any emergency.

What to communicate: All visitors shall be instructed to go to their vehicles and exit Grand Park grounds, until further notice. Event directors will then be responsible for communicating weather status to participants via their organization websites, weather hotlines, and other communication vehicles that the event directors have established.

- Grand Park Staff to give the all clear to return.

Flooding

Flooding may occur in Indiana. In the event that flooding is detected, the following procedures apply:

- Coaches, referees/umpires, quad manager, field marshals, event directors, vendors and Grand Park Staff should work to clear the fields immediately, per the communication plan in **Section 5. Communications; Park-wide Communications to Visitors.**
- Coaches are responsible for accounting for all team members in the event of any emergency.

What to communicate: All visitors shall be instructed to go to their vehicles and exit Grand Park grounds, until further notice. Event directors will then be responsible for communicating weather status to participants via their organization websites, weather hotlines, and other communication vehicles that the event directors have established.

- Grand Park Staff to give the all clear to return.

Appendix A: Hamilton County EMA Tornado Sirens



Hamilton County Emergency Management
18100 Cumberland Road
Noblesville, Indiana 46060
Phone (317) 770-3381 Fax (317) 770-3384

Hamilton County Outdoor Warning Siren Activation Protocol
Update: 7.7.2014 / Original: 6.21.2011 / Adopted: 7.17.2014

Preface:

Outdoor Warning Sirens are intended to notify people who are **OUTSIDE** that there is a severe weather situation occurring and they should seek shelter immediately. They are **NOT** intended to warn you if you are inside a structure. Hamilton County Emergency Management encourages everyone to purchase a NOAA All-Hazards Weather Alert Radio, download the latest "smart phone" application for weather, and stay tuned to local media resources to warn you of severe weather, day or night, when you are inside your home.

Note:

Please note that Hamilton County EMA does not own/maintain any of the sirens in Hamilton County. They are all owned /maintained by the municipality in which they are located. Emergency Management only activates the system when needed.

Activation of Outdoor Warning Sirens in Hamilton County

- 1) When the National Weather Service issues a Tornado Warning for all or parts of Hamilton County.
 - a. If the warning is issued for the entire county, all sirens are activated. If the warning only covers part of the county, only the sirens of the communities within the warning polygon are activated.
- 2) If a funnel cloud or tornado is sighted by public safety personnel or Emergency Management storm spotters who are trained by the NWS.
- 3) At the discretion of the Emergency Operations Center staff, or based on storm spotter reports, such as a straight line wind event that is causing damage.
- 4) If a municipal official (Police Chief, Fire Chief, Mayor, etc) requests the activation of their sirens.

Duration of Siren Activation:

- 1) ***NEW*** Sirens will activate in the "warning area" on a 5 minute on 5 minute off rotation for the duration of the warning polygon area.
 - a. ***Note*** Sirens are divided into municipal or township geo locations therefore if part of a municipality or township is under a "warning area" all of the sirens in the geo area will activate

Special Considerations:

- 1) During the annual morning/evening statewide tornado drills in March. This is because the National Weather Service issues actual Tornado Warnings for this event.

Testing:

- 1) Every Friday at 11AM Sirens will sound for 1 minute to test **all** capabilities unless the temperature is below 32 degrees (in case moisture gets in the gears and freezes, it may break something) or if the weather is bad (so the public doesn't think a Tornado Warning has been issued).